

NOTICE OF PUBLIC MEETING
HACKBERRY ELEMENTARY SCHOOL DISTRICT #3
GOVERNING BOARD REGULAR MEETING MINUTES
CEDAR HILLS SCHOOL 9501 NELLIE DR. KINGMAN, AZ. 86401
Tuesday, June 13, 2023 @ 4:00 pm

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Governing Board of Hackberry Elementary School District #3, and to the general public that the Board will hold a meeting open to the public on **Tuesday, June 13, 2023 @ 4:00 pm**. The meeting will be held in the **Hackberry Elementary School District** board room, located at **9501 Nellie Dr., Kingman, AZ. 86401**. When necessary, the Board may also vote to hold an Executive Session, which shall not be open to the public, for discussion and consultation for legal advice regarding any of the agenda items (A.R.S. 38-431.03(A)(3)), to discuss personnel matters (A.R.S. 38-431.03(A)(1)), records exempt by law from public inspection (A.R.S. 38-431.03(A)(2)), or for legal advice and consultation regarding pending or contemplated litigation (A.R.S. 38-431.03(A)(4)).

REGULAR BOARD MEETING MINUTES:

- 1. Call to Order:** Leanne called the meeting to order at 4:00 pm
- 2. Roll Call:** Leanne Donason, Pamela Adams, Valerie Grimes, Tammy Herrera,
Clint Owen, Debra Warren, (via phone) Christina Ramirez , Joni Bullock,
Karen Van Steen
- 3. Pledge of Allegiance:**
- 4. Moment of Silence:**
- 5. Call to the Audience:** (The Board will listen to any comment from the public but will not respond except as permitted by A.R.S. 38-431.01(G). The Board may refer the item to the administration or request to have it placed on a future agenda)
- 6. Approval of Board Meeting Minutes May 9, 2023**
Motion to approve made by Tammy Herrera, seconded by Leanne Donason.
Motion passed in favor 5-0.
- 7. Reports:** A. Business Manager-
Cash control at the end of May was \$552,000.00. This is last quarter we are required to pay high school tuition. We have approximately \$400,000.00 to start the new school year. Clint asked if the HVAC was

going to be replaced and Joni said not this year because there are new federal regulations coming out and Hackberry would have to replace the system again.

B. School Board-

Deposit of grants not yet received.

Leanne asked when the 8th graders received their chromebooks. They were given the day of graduation, but not at the graduation ceremony.

Graduation ceremony was very nice.

Students handprints on the gym wall are finished and look very nice.

Baseball game was a success and well attended.

Yearbooks were very nice, student participation in making them was a success. Leanne noticed that teachers had signed each one.

Clint asked if we were able to look into different liability insurance.

Joni was able to keep the same one with a significant lower cost.

C. Administrator-

Christina reported that we are fully staffed, pending board approval bus driver/ maintenance person.

Christina and Ms. Warren are attending a conference for school improvement.

Ms. Warren reported that Hackberry has been selected to participate in an ADM Audit Engagement.

8. Approval of Routine Orders of Business:

Any Board member may request that an item be pulled off the agenda for further discussion.

A. Expense Vouchers: **2330, 2331**

Motion to approve made by Tammy Herrera and seconded by Clint Owen.

Motion passed in favor 5-0.

B. Payroll Vouchers: 2229, 2230, 2231, 2232

Motion to approve made by Pamela Adams and seconded by Clint Owen.

Motion passed in favor 5-0.

C. Classified Contracts for hourly Employees 2023-24 SY

Jessica Paul-Paraeducator

Salary will be 17.50 per hour.

Motion to approve made by Tammy Herrera and seconded by Clint Owen.

Motion passed in favor 5-0.

D. Term Teacher Contract

Debbie Lund-6th-8th grade Teacher

Enrolled in a Teacher Preparation Program

Motion to approve made by Tammy Herrera and seconded by Leanne

Donason. Motion passed in favor 5-0.

E. Certified Teacher Contract

Rochelle Farrell-3rd-5th grade Teacher

Motion to approve made by Tammy Herrera and seconded by Clint Owen.

Motion passed in favor 5-0.

F. Program Specialist Stipend

Alyse Cherry-Program Developmen

Has enrolled in CTE specifically for Culinary arts.

Will receive \$5,000.00 in four equal installments of \$1,250.00.

Motion to approve made by Tammy Herrera and seconded by Clint Owen.

Motion passed in favor 5-0.

G. Vendor Contracts for the 2023-24 SY

E-Therapy- Occupational Therapy and Counseling

Dynamic Interventions-Speech Therapy

Imagine Learning-ATI-Galileo-District Assessment

IEP-PRO-Special Education Student Information System

Motion to approve made by Tammy Herrera and seconded by Pamela Adams.
Motion passed in favor 5-0.

9. Approve Yavapai County Agency Service Agency

Governing Board Resolution Authorizing Who Can Approve and Sign Legal Documents

People that are authorized to sign are the District Administrator, Principal and Board President.

Motion to approve made by Pamela Adams and seconded by Clint Owen.
Motion passed in favor 5-0.

10. Approve 2023-24 Proposed Budget

Taxes went down from 4.0288 to 3.4513. High school tuition no longer on Budget. However since we are billed from KUSD a year behind, we still might have to pay for this past year. Budget has been padded a little to compensate if needed. Property taxes decreased because this line item is no longer on budget. More money in capital outlay to cover for concrete work. Tammy had a question about transportation, bus, maintenance etc. We are going to lease a bus from KUSD including maintenance. Average teacher salary has decreased by 27%. New teachers are not as highly qualified as previous teachers.

Motion to approve made by Tammy Herrera and seconded by Clint Owen.
Motion passed in favor 5-0.

11. Approve School Shirt Logo

Motion to approve made by Clint Owen and seconded by Valerie Grimes

Motion passed in favor 5-0.

12. Approve STOMP- Virtual Music Program

Board watched a video about the program. It is paid for through the curriculum account.

Motion to approve made by Tammy Herrera and seconded by Valerie Grimes.

Motion passed in favor 5-0.

13. Approve Trent Chambers-Website redesign, maintenance, training of two employees.

This website would be more user friendly, up to date, and a better communication format for parents and staff. A better way to promote our school.

Motion to approve made by Pamela Adams and seconded by Valerie Grimes.

Motion passed in favor 5-0.

14. Approve Concrete replacement/hauling quote for sidewalks and basketball court.

Board wants clarification on the size of the basketball court. Tabled until further

Clarification. Special Board meeting to be scheduled next week.

15. Policy Advisories 744-747

1st Read Only

Joni Bullock requested to have July's board meeting at an earlier time. Will be at 12:00 pm on July 11, 2023

16. Adjourn @ 5:05pm

Leanne Donason, Governing Board President

Date

Pursuant to the Americans with Disabilities Act (ADA), Hackberry Elementary School District #3 endeavors to ensure the accessibility of all its programs, facilities, and services to all persons with disabilities. If you need accommodations for this meeting, please contact the Cedar Hills School front office at (928) 692-0013.